

**Khwaja Fareed University of Engineering &
Information Technology, Rahim Yar Khan**



Tender Document

Tender No. Lab-099
Supply of Physiology lab Equipment
at
Khwaja Fareed University of Engineering
& Information Technology
Rahim Yar Khan

TENDER DOCUMENT

TENDER No. Lab-099

**Supply of Physiology lab Equipment
at**

Khwaja Fareed University of Engineering and Information Technology

TENDER PRICE Rs. 1000/-

Last date of submission: 17/10/2019

FOR OFFICE USE ONLY

Serial No. _____

Sold to: M/S _____

Date of Sale _____

Bank Challan No. _____

Date _____

1. Overview

Khawaja Fareed University of Engineering & Information Technology, Rahim Yar Khan intends to purchase “**Supply of Physiology Lab Equipment**” as provided at **Annex ‘A’**. The supplier will be responsible for Supply, delivery and commissioning of all specified items, wherever required, at the Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan. This R e - T e n d e r document provides complete instructions for bidders intending to participate in this Tender.

2. Instructions for Bidders

2.1. Response to the Tender (Bid) should be submitted in one part which shall include two separately sealed envelopes of **Technical Proposal and Financial Proposal** before **2:30 PM on 17-10-2019**. Technical Proposals will be opened on same day at **3:00 PM** in the presence of representatives of responding bidders, if any, and Financial Proposals will be opened after completion of technical evaluation. The exact time and place for opening of financial proposals will be informed to technically qualified bidders.

2.2. Responding bidder shall deliver two sealed copies of the bid. Each copy being physically separate, bound, sealed and labeled. Proposals shall be delivered at the address given below.

Dr. Aamir Alaudin, Director Procurement

Procurement Department

**Khwaja Fareed University of Engineering & Information Technology
Abu Dhabi Road, Rahim Yar Khan.**

Tel. # 068-5882460

2.3. Any queries regarding this proposal should be directed to the designated Contact Person listed below.

Mr. Ahmed Bilal Arif. Contact-0685882486

2.4. All bids must be submitted by filling the **Annex ‘B’**. Same should be enclosed in the financial proposal. Bidder must use the same numbers and labels used in this Request for Proposal.

2.5. The original Tender Document duly signed and officially sealed by the bidder must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of tender shall not be entertained.

3. Technical Proposal Format

Bidders are required to include the following documents/information in their technical proposals in the order given below:

- i. Profile of company complete in all respect
- ii. List of Previous/Current customers, Purchase Orders of related Services with contact person and telephone/fax numbers.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing /Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications or Services matched corresponding to the BOQ as given at **Annex 'A'**
- viii. Proposed delivery, response time, plan for rendering service
- ix. Signed and Stamped Complete Tender document
- x. Bank Draft of the Earnest Money

4. Financial Proposal Format

Financial Proposal must include the following in the order given below:

- i. Equipment prices duly entered on the form in the attached BOQ
- ii. Validity period of the quoted price

5. Terms & Conditions

5.1. This invitation for bids is open to all national original Manufacturers/ Distributors/Suppliers in Pakistan for supply.

- 5.2. All prices should be quoted in Pak Rupees and inclusive of all Government Taxes & Levies.
- 5.3. A bank draft equal to 2% of the estimated cost should accompany the Tender as **Earnest Money** drawn in favor of **KFUEIT Rahim Yar Khan**. The Tender shall not be considered without Earnest Money. Bank guarantee will not be accepted. Bank draft for Earnest Money should be placed with the Technical proposal.
- 5.4. Earnest Money for bidders not selected will be returned a minimum of two weeks after announcement of award and returned to successful bidder after signing the contract. If the selected bidder fails to sign the contract within stipulated time, Earnest Money will be forfeited.
- 5.5. A Bank draft of 10% of the total amount as **Performance Guarantee** will be provided by the supplier in favor of KFUEIT, Rahim Yar Khan within 12 days after decision of award of contract along with judicial stamp paper of the value @0.25 % of total cost for signing of contract agreement. Performance Guarantee shall remain valid for 12 months beyond delivery period and will be released after the completion of warranty/guarantee period, along with the satisfactory completion report by the inspection committee which will be intimated to the Seller and the Director Procurement KFUEIT, Rahim Yar Khan for their onward issuance of No Objection Certificate (NOC) for the release of performance guarantee.
- 5.6. The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 5.7. The decision of the KFUEIT procurement committee will be binding on all concerned and will in no case be challenged in any forum.
- 5.8. KFUEIT Rahim Yar Khan reserves the right to modify the conditions / specifications of the Re- Tender Document with written intimation to all the participants who have purchased the Tender Document.
- 5.9. Delivery period will be as per terms and conditions of purchase order/supply order.
- 5.10. Delivery shall be completed according to the agreed upon schedule.
- 5.11. In case the selected bidder fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Performance Guarantee shall be forfeited.
- 5.12. The University will inspect the items at KFUEIT Rahim Yar Khan and reject the item, if not found according to the stated specifications.

- 5.13.** The University reserves the right to claim compensation for the losses caused by delay in the delivery of services.
- 5.14.** It is the sole responsibility of the bidder to comply with local, national and international laws.
- 5.15.** In case any supplies/material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the same free of charges or pay the full cost of replacement.
- 5.16.** All the proposals submitted will become the property of the University.
- 5.17.** All prices should be valid for at least 60 days. Withdrawal or any modification of the original offer within the validity period shall entitle the KFUEIT Rahim Yar Khan to forfeit the Earnest Money in favor of the KFUEIT Rahim Yar Khan and/or putting a ban on the future inquires or taking any other suitable action against the bidder.
- 5.18.** Delivery of the items will be free of charge at Site/Activity place/Khwaja Fareed University of Engineering & Information Technology, Rahim Yar Khan during the office hours or according to the schedule of end user with a copy of Delivery Challan.
- 5.19.** Items being ordered should be brand-new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the quote. Brochures mentioned and product details must be attached.

6. Tender Evaluation Criteria

All bids shall be evaluated on technical and financial merit. The Company Evaluation Criteria is attached at **Annex 'C'** for reference. Technical evaluation process may include, but not limited to the consideration of the following with respect to the functional requirements given ahead:

- a. Technical specifications of proposed item
- b. Company Profile
 - I. Age of the company
 - II. Financial strength of the bidder

Financial Evaluation process will be based on the consideration of the quoted price.

7. Undertaking

On behalf of the company it is certified that we agree to the all the Instructions and Terms & Conditions given in this Tender Document

Name of bidder.....

Authorized person.....

Authorized signature.....

Stamp.....

Office Address.....

Tel No

Fax No

Supply of Physiology Lab Equipment

Sr. No.	Specifications/Minimum Requirements	Unit of Measure	Qty.
01	Alchonal Pad	Box.	05
02	APTT Reagent Kit	No.	15
03	Beaker 50 ml	No.	15
04	Beaker 100 ml	No.	15
05	Beaker 250 ml	No.	15
06	Beaker 500 ml	No.	15
07	Beaker 1000 ml	No.	15
08	Burette	No.	15
09	B.P Apparatus	No.	10
10	Binocular 107-BN	No.	15
11	Bovine Albumin	No.	15
12	Blood Grouping sera set	No.	15
13	BP Meter Watch Type	No.	05
14	Blood Lancet	Box.	05
15	Blue Tip Plain	Box.	05
16	M. Cylinder 100 ml	No.	15
17	M. Cylinder 250 ml	No.	15
18	M. Cylinder 500 ml	No.	15
19	M. Cylinder 1000 ml	No.	15

20	Clamp	No.	15
21	Chemicals Set of 10	No.	15
22	Culture Bottle 100 ml	No.	15
23	Culture Bottle 250 ml	No.	15
24	Culture Bottle 500 ml	No.	15
25	Culture Bottle 1000 ml	No.	15
26	Capillary Tube for Clotting Time	Box.	05
27	Counting Chamber Glass	No.	100
28	Coombs Reagent Anti Human	No.	15
29	Cover Slip	No.	100
30	Disposable Latex Gloves	Box.	05
31	Disposable Syringe	Box.	15
32	Digit Colorimeter	No.	05
33	Dropper Plastic Graduated	No.	50
34	First Aid Box	No.	02
35	ESR Solution	Box.	05
36	ESR Glass Pipette	No.	50
37	ESR Stand	No.	15
38	Conical Flask 250 ml	No.	15
39	Conical Flask 500 ml	No.	15
40	Volumetric Flask 250 ml	No.	15
41	Separating Funnel 500 ml	No.	15

42	Funnel Pyrex	No.	15
43	Fitter Paper Sheet	pkt	20
44	Glass Rod	No.	15
45	Glass Slide (China)	No.	15
46	Glass Burner	No.	15
47	Goniometer	No.	15
48	Hot Plate	No.	15
49	Histro slide	No.	15
50	HB Reagent Ready Touse	No.	15
51	Hand Sanitizer	No.	10
52	Magnetic Stirrer	No.	15
53	Micro Pipette 100-1000	No.	20
54	Micro Pipette 10-100	No.	20
55	Micro Pipette 10 ml	No.	15
56	Normal Saline	ML	1000 ml
57	Bottle Large Size	No.	20
58	Pipette 1 ml	No.	15
59	Pipette 2 ml	No.	15
60	Pipette 5 ml	No.	15
61	Pipette 10 ml	No.	15
62	Pipette 25 ml	No.	15
63	ESR Pipette	No.	15

64	Pipette Stand	No.	15
65	Pipette Filler	No.	15
66	Platelet Count Solution	Pack(s)	20
67	Plastic Test Tube Disposable	No.	50
68	PTT Reagent Kit	No.	10
69	Reagent Bottle 500 ml	No.	10
70	RBC Count Solution	No.	15
71	Tripod Stand	No.	15
72	Iron Stand Phillip E Harris Type	No.	15
73	ESR Stand	No.	15
74	Stethoscope	No.	10
75	Saniplast	Box.	05
76	Stop Watches	No.	10
77	Syringe Cutter	No.	02
78	Test Tube 6"	No.	200
79	Test Tube Small	No.	200
80	Test Tube Stand	No.	15
81	Test Tube Holder	No.	15
82	Test Tube Crock Plastic	No.	15
83	Tongue Depressor	Box.	02
84	Tooth Pick Pack	Box.	02
85	Tourniquet Flexible	No.	05

86	Thermometer Mercury	No.	05
87	Vacuum Tube Gel	No.	10
88	Vacuum Tube E Data	No.	10
89	Wire Gauge (Experiment Quality)	No.	50
90	Wash Bottle	No.	20
91	Water Bath	No.	20
92	WBC Count Solution	Pack(s)	15
93	Yellow Tips	Box.	02

**Supply of Physiology Lab Equipment
(Bid Form)**

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
01	Alchonal Pad	Box.	05		
02	APTT Reagent Kit	No.	15		
03	Beaker 50 ml	No.	15		
04	Beaker 100 ml	No.	15		
05	Beaker 250 ml	No.	15		
06	Beaker 500 ml	No.	15		
07	Beaker 1000 ml	No.	15		
08	Burette	No.	15		
09	B.P Apparatus	No.	10		
10	Binocular 107-BN	No.	15		
11	Bovine Albumin	No.	15		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
12	Blood Grouping sera set	No.	15		
13	BP Meter Watch Type	No.	05		
14	Blood Lancet	Box.	05		
15	Blue Tip Plain	Box.	05		
16	M. Cylinder 100 ml	No.	15		
17	M. Cylinder 250 ml	No.	15		
18	M. Cylinder 500 ml	No.	15		
19	M. Cylinder 1000 ml	No.	15		
20	Clamp	No.	15		
21	Chemicals Set of 10	No.	15		
22	Culture Bottle 100 ml	No.	15		
23	Culture Bottle 250 ml	No.	15		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
24	Culture Bottle 500 ml	No.	15		
25	Culture Bottle 1000 ml	No.	15		
26	Capillary Tube For Clotting Time	Box.	05		
27	Counting Chamber Glass	No.	100		
28	Coombs Reagent Anti Human	No.	15		
29	Cover Slip	No.	100		
30	Disposable Latex Gloves	Box.	05		
31	Disposable Syringe	Box.	15		
32	Digit Colorimeter	No.	05		
33	Dropper Plastic Graduated	No.	50		
34	First Aid Box	No.	02		
35	ESR Solution	Box.	05		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
36	ESR Glass Pipette	No.	50		
37	ESR Stand	No.	15		
38	Conical Flask 250 ml	No.	15		
39	Conical Flask 500 ml	No.	15		
40	Volumetric Flask 250 ml	No.	15		
41	Separating Funnel 500 ml	No.	15		
42	Funnel Pyrex	No.	15		
43	Fitter Paper Sheet	No.	20		
44	Glass Rod	No.	15		
45	Glass Slide (China)	No.	15		
46	Glass Burner	No.	15		
47	Goniometer	No.	15		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
48	Hot Plate	No.	15		
49	Histro slide	No.	15		
50	HB Reagent Ready Tousle	No.	15		
51	Hand Sanitizer	No.	10		
52	Magnetic Stirrer	No.	15		
53	Micro Pipette 100-1000	No.	20		
54	Micro Pipette 10-100	No.	20		
55	Micro Pipette 10 ml	No.	15		
56	Normal Saline	ML	1000 ml		
57	Bottle Large Size	No.	20		
58	Pipette 1 ml	No.	15		
59	Pipette 2 ml	No.	15		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
60	Pipette 5 ml	No.	15		
61	Pipette 10 ml	No.	15		
62	Pipette 25 ml	No.	15		
63	ESR Pipette	No.	15		
64	Pipette Stand	No.	15		
65	Pipette Filler	No.	15		
66	Platelet Count Solution	Pack(s)	20		
67	Plastic Test Tube Disposable	No.	50		
68	PTT Reagent Kit	No.	10		
69	Reagent Bottle 500 ml	No.	10		
70	RBC Count Solution	No.	15		
71	Tripod Stand	No.	15		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
72	Iron Stand Phillip E Harris Type	No.	15		
73	ESR Stand	No.	15		
74	Stethoscope	No.	10		
75	Saniplast	Box.	05		
76	Stop Watches	No.	10		
77	Syringe Cutter	No.	02		
78	Test Tube 6"	No.	200		
79	Test Tube Small	No.	200		
80	Test Tube Stand	No.	15		
81	Test Tube Holder	No.	15		
82	Test Tube Crock Plastic	No.	15		
83	Tongue Depressor	Box.	02		

Sr. No.	Item Name	Unit of Measure	Qty.	Rate Per unit (inclusive of all taxes and Shipment charges)	Total Price (inclusive of all taxes and Shipment charges)
84	Tooth Pick Pack	Box.	02		
85	Tourniquet Flexible	No.	05		
86	Thermometer Mercury	No.	05		
87	Vacuum Tube Gel	No.	10		
88	Vacuum Tube E Data	No.	10		
89	Wire Gauge (Experiment Quality)	No.	50		
90	Wash Bottle	No.	20		
91	Water Bath	No.	20		
92	WBC Count Solution	Pack(s)	15		
93	Yellow Tips	Box.	02		

TOTAL: _____

Total in Words:

Company Evaluation Criteria

- i. Profile of company complete in all respect
- ii. List of Previous/Current customers, Purchase Orders of related Services with contact person and telephone/fax numbers.
- iii. Copy of National Tax Registration Certificate or Copy of Online Taxpayer Verification
- iv. Copy of Sales Tax Registration Certificate or Copy of Online Active Taxpayer
- v. Bank letter of financial standing /Bank Statement
- vi. An affidavit on Rs 100/- Stamp Paper issued after date of publishing of tender which illustrate that currently they are not black listed or de-barred by any Government/Semi-Government Department to participate in bidding. Failure to submit such affidavit may lead to disqualification.
- vii. Detailed item specifications or Services matched corresponding to the BOQ as given at **Annex 'A'**
- viii. Proposed delivery, response time, plan for rendering service
- ix. Authorization Letter from Manufacturers where Applicable
- x. Signed and Stamped Complete Tender document
- xi. Bank Draft of the Earnest Money

Note: Basic Evaluation Criteria is mandatory to fulfill to qualify for detailed evaluation. Failure to meet and submit all documents related to basic evaluation may lead to disqualification.

2. Detailed Evaluation

(Minimum Passing Score Required is 65 Points for qualifying to Financial Opening)

DETAILED EVALUATION CRITERIA FOR TENDER			
Specifications are available at Annex-A			
Sr. No	Item Name and Description	Marks	Max Marks
1	Past Performance/Experience of the Bidder (Reg. with GST/NTN) Attach copy of all supporting documents	--	10
1.1	1 – 3 year experience	2	--
1.2	4 – 8 year experience	4	--
1.3	9 – 15 years' experience	6	--
1.4	Above 15	10	--
2	Relevant Experience (Attach copy of all supporting documents)	--	10
2.1	1 – 5 years' experience	3	--
2.2	6 – 10 years' experience	6	--
2.3	11 and above year experience	10	--
3	Financial Position/ Status (Attach copy of all supporting documents)	--	10
3.1	Last sales tax paid Form	4	--
3.2	Bank Certificate (satisfactory) attach original bank certificate indicating financial status	2	--
3.3	Statement Worth (Min 2 m) attach all supporting documents	4	--
4	After Sale Services Available (Attach copy of all supporting documents)	--	10
5	Technical Evaluation of quoted items (Attach copy of all supporting documents)	--	60
5.1	Specification matched as provided in Annex-A	30	
5.2	Literature in printed shape attached	2.5	
5.3	Reliability	2.5	
5.4	Delivery schedule as per need	5	
5.5	List of clients / where this equipment delivered	5	
5.6	Satisfactory letter from clients in favor of such equipment	5	
5.7	Guarantee / Warranty (as the case may be)	5	
5.8	Provision of Training to concerned user	2.5	
5.9	Free Installation (if required) as per requirement	2.5	
Total		--	100