

Student Clearance Form

For Students Use

Department:		Programme:	
Semester:	Session:	Registration No:	
Name of Student:		Father's Name:	
Home Address:			
Contact Tel:	Mobile:	E-Mail:	
Reason for Clearance:	Freeze Semester: <input type="checkbox"/>	Cancellation: <input type="checkbox"/>	Completion: <input type="checkbox"/>

Note to Student

Pursuant to approval of Freeze Semester/Cancellation of admission by the Competent Authority or after successful completion of a degree program, students are required to check the status of liability (if any) upon them from Office of the Registrar and if any liability is found due against them, they will be required to make it clear from the department concerned. After clearance, clearance form duly signed/stamped by the dealing official of Registrar Office, will be issued to the student which would be subsequently submitted to the Examination Department as one of the mandatory requirements for issuance of Provisional Final Transcript to the graduating students.

For Official Use Only

Concerned Department of the Student: In case of Degree Completion, It is confirmed that student has studied all his courses under approved plan of study with at least 2.00 CGPA.

Head of the Department Concerned	Stamp & Signature	Date: / /
Director Student Affairs	Stamp & Signature	Date: / /

Library Section: it is confirmed that the student has no obligations regarding borrowing books and other library resources.

Name:	Stamp & Signature	Date: / /
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Sports Section: It is confirmed that nothing is pending against the mentioned student.

Name:	Stamp & Signature	Date: / /
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Office of Scholarships: It is confirmed that the student is not availing any Scholarship (If Yes, attach details)

Dealing Office Assistant	Signature	Date: / /
In charge Scholarships	Stamp & Signature	Date: / /

IT Department: It is confirmed the mentioned student has handed all accesses of the systems and all physical things relating to University i.e. student card.

Name:	Stamp & Signature	Date: / /
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In charge Lab (s) of Concerned Department: It is confirmed that nothing is pending against the mentioned student.

Name:	Stamp & Signature	Date: / /
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President Disciplinary Committee: It is confirmed that no pending disciplinary case is present at his name.

Name:	Stamp & Signature	Date: / /
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In charge Hostels: It is confirmed that no obligations is pending against the mentioned student.

Name:	Stamp & Signature	Date: / /
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Accounts / Finance Section (Manager Finance): it is confirmed that all the financial settlements have been completed.

Name:	Stamp & Signature	Date: / /
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Registrar Office: It is confirmed that I have received the complete original Clearance form.

Name:	Stamp & Signature	Date: / /
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